

Tin Shui Wai Government Secondary School

Plan for use of Career and Life Planning Grant (CLP Grant) 2015-2016

Task	Major Area(s) of Concern	Strategies / Tasks	Duration of Time	Resources Required	Success Criteria / Outcomes	Evaluation Methods	Teacher(s) i/c
Teaching and Learning	To share the teaching load of staff responsible for careers and life planning education in order to create time and release capacity for them to plan and deliver effective careers and life planning education and organize quality careers and life planning programmes for students as well as empowering and enhancing the capacity of the teaching staff for life planning education	To employ <u>one</u> Temporary Teacher to relieve careers guidance teachers' teaching load	September 2015 to August 2016	Total salary of <u>one</u> Temporary Teacher (incl. 5% MPF) for 12 months: \$400,000	<p>1. Teachers responsible for careers and life planning education find that their teaching load is relieved and more capacity can be released and more time can be created for the organization of careers and life planning programmes</p> <p>2. The other teaching staff concerned find that they have gained a better understanding of the careers and life planning education.</p> <p>3. As a result of the shared teaching load due to the employment of a Temporary Teacher, teachers responsible for careers and life planning education can organize careers and life planning programmes for all forms throughout the whole school year.</p>	1. Opinions of teachers responsible for careers and life planning education and the other teaching staff concerned.	LAU Mui-hon

Task	Major Area(s) of Concern	Strategies / Tasks	Duration of Time	Resources Required	Success Criteria / Outcomes	Evaluation Methods	Teacher(s) i/c
Planning and organizing careers and life planning programmes	<p>1. To relieve careers guidance teachers' workload on non-teaching duties so that they can concentrate on planning and organizing effective careers and life planning programmes as well as empowering and enhancing the capacity of the teaching staff for life planning education</p> <p>2. To provide support to teachers in careers and life planning programmes</p>	<p>*To employ <u>one</u> full-time Teaching Assistant (Matriculated level) to</p> <p>* assist in organizing careers and life planning programmes for students</p> <p>* assist in clerical work related to careers and life planning education</p> <p>*go on visits and outings with students for careers-related experiences</p>	September 2015 to August 2016	Total salary of <u>one</u> Teaching Assistant (Matriculated level) (incl. 5% MPF) for 6 months: \$80,000	Teachers responsible for careers and life planning education find that they can provide careers and life planning programmes for students of all levels with the help of the teaching assistant.	1. Opinions of teachers responsible for careers and life planning education and the other teaching staff concerned.	LAU Mui-hon

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Proposed Plan for use of Career and Life Planning Grant (CLP Grant) 2015-2016

The following programmes are proposed with the support of the CLP Grant:

Objectives	Tentative Programmes	Target Students	Estimated Number of Students Involved	Success Criteria	Evaluation Methods	Estimated Cost
To increase and deepen students' understanding of the importance of life planning in helping them make informed and responsible decisions on their studies and / or work options and leading them to a meaningful and productive life.	職志與我	S4 & S5	All students in S4 & S5	70% of the participants agree that the programme organized has achieved the objectives stated in the evaluation survey	Questionnaires collected from students	\$9,000

Objectives	Tentative Programmes	Target Students	Estimated Number of Students Involved	Success Criteria	Evaluation Methods	Estimated Cost
To increase and deepen students' understanding of the importance of life planning in helping them make informed and responsible decision on their studies and / or work options and leading them to a meaningful and productive life.	方向列車	S2, S3 & S4	20 (low motivation students)	70% of the participants agree that the programme organized has achieved the objectives stated in the evaluation survey	1. Teachers' observation of students' performance in the programme 2. Reflection articles collected from students	\$12,000

Objectives	Tentative Programmes	Target Students	Estimated Number of Students Involved	Success Criteria	Evaluation Methods	Estimated Cost
To enhance students' awareness of different articulation pathways for further education and equip them with essential skills for admissions interviews of universities and tertiary institutions	Joint-school Education Expo and Mock Admissions Interviews	S6	All students in S6 participate in the Expo and about 50 students take part in the admissions interviews	70% of the participants agree that the programme organized has achieved the objectives stated in the evaluation survey	1. Questionnaires collected from students 2. Teachers' observation of students' performance in the programme	\$14,000
To gain a better understanding of the world of work	Visits to Workplaces	S5	All students in S5	A majority of students successfully complete the powerpoint presentations and sharing on the workplace they have visited	1. Students powerpoint presentations and sharing 2. Teachers' observation of students' performance in the programme	\$12,000

Objectives	Tentative Programmes	Target Students	Estimated Number of Students Involved	Success Criteria	Evaluation Methods	Estimated Cost
To prepare students to make informed and responsible decisions concerning the study of selective subjects in S4	Careers Education Camp	S3	All students in S3	70% of the participants agree that the programme organized has achieved the objectives stated in the evaluation survey	1. Observation of students' performance in the programme 2. Reflection articles collected from students	\$13,000
Total:						\$540,000